

PHI MU ALPHA  AMONG MEN
SINFONIA HARMONY

Province Twenty-Four

Council Minutes

August 23, 2009

A regular meeting of the Province Twenty-Four Council was held on Sunday, August 23, 2009, at 10:06 a.m., in the Colvard Student Union in Starkville, Mississippi, Province Governor David Garraway being in the chair and the Secretary, Ryan Case, being present. Also present were Granvill Adkins, Todd Bowen, Mark Helmstetter, Griffin Orr, Joe Raymond, Daniel Waller, Dustin White, and Johnathan Williams.

Brother Mark Helmstetter moved to correct the Bylaws to show the correct article references to the National Constitution. The motion was adopted after debate.

Brother Helmstetter moved to establish a Province Leadership Team including the province governor, collegiate province representative, province alumni coordinator, and the secretary-treasurer, so that the province would have an executive committee that could have oversight authority for decisions such as emergency disbursement of money, preparation of the budget, and so forth. He further moved to dissolve the Finance Committee and put its responsibility in the hands of the province governor. After debate, the motion was amended to require the team to meet four times per semester. After further debate, the motion was laid on the table.

Brother Helmstetter moved to eliminate the office of the Treasurer and merge it into a Secretary-Treasurer. The motion was adopted after debate.

Brother Helmstetter moved to raise individual member dues to the province to \$8 per member per semester, letting the additional \$3 per person provide money to send members to national events. He further moved that area alumni associations pay a flat fee of \$100 annually, due by March 15 of each year. The motion was adopted.

Brother Helmstetter moved to redefine the responsibilities of the Province Webmaster to being a province technologist, who maintains a web site,

assists the province governor with the list server, keeps abreast of changes with the national web pages of the fraternity and communicates to chapters about them, and acts as a technology recourse for chapters, colonies, and area alumni associations, keeping them abreast of new technologies and how to implement them in the fraternity. The motion was adopted.

Brother Helmstetter moved to expand province council membership to include two members from each alumni association and colony. The motion was amended to remove the words “and colony.” It was adopted after debate and amendment.

Brother Helmstetter moved to allow faculty advisors to sit as *ex-officio*, non-voting members of the council. The motion was adopted after debate.

Brother Helmstetter moved to define the scope of the province council as providing support for chapters, interprovincial liaisons, and so forth. The motion was adopted after debate.

Brother Helmstetter moved to define the parliamentary authority of the province council as the latest edition of *Robert's Rules of Order, Newly Revised*. The motion was adopted after debate.

Brother Helmstetter moved to remove the webmaster as a voting member (as it is a utility position rather than a political one) and to require that no person may hold more than one voting office. The motion was adopted after debate.

Brother Helmstetter moved to define that the senior assistant collegiate province representative be the Secretary-Treasurer, allowing the collegiate province representative to appoint one should a conflict arise among multiple ACPRs. The motion was adopted after debate.

Brother Helmstetter moved to input a clause of dissolution in the Bylaws to give all money in the province council's account to the Sinfonia Educational Foundation should the province council

dissolve. The motion was laid on the table after debate.

Brother Helmstetter moved to define the province fiscal year as the same as a collegiate province representative term. The motion was adopted after debate.

Brother Helmstetter moved to change the annual due date of province dues to the close of province workshop. The motion was adopted after debate.

Brother Helmstetter moved to define the responsibilities of the secretary-treasurer to include requirements as to the nature of the dispersal of minutes. The motion was adopted after debate.

Brother Helmstetter moved to amend the duties of the province fraternity education officer coordinator to include working with each chapter to help them plan a program in compliance with all guides and policies, as well as that meets the requirements of the province governor's approval; and cataloguing all probationary plans from each chapter in each semester for archival records. The motion was adopted after debate.

Brother Helmstetter moved to define the deputy province governor to serve as a non-voting parliamentarian to the council and the province governor as a non-voting advisor. The motion was adopted after debate.

Brother Helmstetter moved to define the role of the assistant collegiate province representative to include maintaining contact with all faculty advisors in the province, keeping them informed of province activity as well as national topics such as anti-hazing,

risk management, advising, leadership development, and other topics that directly affect faculty. The motion was adopted after debate.

Brother Helmstetter moved to remove the authority of excusing a fine from the position of the assistant collegiate province representative, leaving it in the hands of the province governor and collegiate province representative. The motion was adopted after debate.

Brother Helmstetter moved to provide for a special select committee to audit the province account following each national convention. He further moved to define disbursement and reimbursement procedures and guidelines for province funds. The motion was adopted after debate and amendment.

Brother Helmstetter moved to define the province interaction committee to provide at least one province-wide opportunity each semester for social interaction. The motion was adopted after debate.

Brother Helmstetter moved to define that the CPR, acting as chairman, shall set the agenda for each council meeting, and to redefine regular meetings, special meetings, and quorum. The motion was amended to specify that "quorum shall be all those present and voting." The motion was adopted after debate and amendment.

The meeting adjourned with the *Closing Ceremony for Meetings* at 12:37 p.m.

Ryan Case, Secretary

Andrew Owen, Webmaster